



## *Instructional Course Syllabus*

### **General Course Information:**

**CRN:** 23811

**Course Title:** Studio 1021

**Class Meeting Times:** M/W 12:30-1:45 pm

**Credit Hours:** 3.0

**Section:** ENG 0094-1V3

**Term/Year:** Fall 2023

**Class Location:** Remote

**Contact Hours:** 45

### **Instructor Information:**

Name: Professor Skaggs

E-mail: [Cindy.Skaggs@pikespeak.edu](mailto:Cindy.Skaggs@pikespeak.edu)

Office Hours: **By appointment only**

### **Math & English (ME) Division Office:**

ME at Centennial F-200 and at Rampart W-119      Phone: 719-502-3600

### **Important Dates**

Academic Calendar: <https://www.pikespeak.edu/academics/academic-calendar.php>

Our required texts are Open Education Resources (OER) available electronically.

- I. *PPSC ENG 1021 Reader*.
- II. Lumen Learning. *Guide to Writing*.

### **Prerequisites:**

- Students must enroll co-requisitely in ENG 0094 with ENG 1021 in the same semester and with the same instructor.

### **Course Description:**

For a complete list of course objectives, visit the [ENG 0094 Master Course Syllabus](#). The Master Course Syllabus contains important information about the transferability of this course, applicable content criteria, applicable general education competencies, course description, course learning outcomes, and topical outline.

### **Institutional Syllabus & Student Services:**

Institutional policies regarding academic honesty, plagiarism, student conduct, accreditation, Americans with Disabilities Act, assessment, classroom attendance policy, course evaluation, grading, withdrawals, incomplete grades, grade change requests, and student concerns are found in the [institutional syllabus](#).

Students are encouraged to take advantage of the many [student services](#) available at PPCC, such as ACCESSibility services, counseling, tutoring, advising, financial aid, scholarship opportunities, military and veteran programs, and many more.

### Course Instructor Policies:

This course is our town hall for the next 15 weeks. As such, note the following:

- **Community:** This course is our community, and as part of that community, I expect us all to be good humans. Remain respectful, respond to others, and be open to diverse opinions. You don't have to agree with everyone, but you should remain respectful of everyone. Or as Wil Wheaton says, "Don't be a dick."
- **Grading:** I wait until after the due date to grade and will post a grade within 1-2 weeks of the due date. I give detailed feedback, so make sure to read your rubric feedback. If I include inline feedback, I'll note that in the rubric.
  - **Feedback:** Students can see comments from the instructor on the Assignment page. Most comments are located in the rubric feedback. If I marked up an assignment directly in an assignment submission using inline comments or annotations, you can use the View Feedback button in the assignment's submission details page. See image at the bottom of the page.
  - **Late policy:** I allow one late assignment without penalty each term. Life happens. I don't care if you're playing video games, or going to a concert or the hospital. It's yours to use as you see fit. Just email me to let me know you're using your one late assignment. After that one free late assignment, late work is accepted up to five days beyond the initial due date and with a 10%-point deduction. No assignments will be accepted after the last day of the semester.
- **Plagiarism:** This is my pet peeve, so don't go there. All work must be original work. AI work is not your original work. You cannot use a paper you turned in for another course, pay someone to write your papers, recycle a friend or sibling's paper, or cut and paste from an online source. In other words, **it's cheating, and the grade it earns is zero.**
- **Formatting & Submitting Assignments:** All assignments must be in MLA format, as MS Word (.docx) or .pdf files and posted to D2L using the assignment Dropbox. They may not be submitted via email. I will not read or grade them.

### Grading Scale

90-100%	A
80-89.9%	B
70-79.9%	C
60-69.9%	D
< 59.9%	F

**Assignments, Grading Distribution, and Due Dates (next page)**

\*Additional assignments are based on class needs and will increase the overall grading distribution.

<b>Submission / Type</b>	<b>Points</b>	<b>Due Date</b>
Who am I? discussion	25	27 Aug. 11:59 PM
MLA Template	25	27 Aug. 11:59 PM
MLA Quiz	25	27 Aug. 11:59 PM
MLA Template w Citations	25	3 Sept. 11:59 PM
Reading and Writing History	50	10 Sept. 11:59 PM
Annotations	25	13 Sept. 11:59 PM
Argument draft	25	1 Oct. 11:59 PM
Rhetorical Analysis (RA) Worksheet	25	15 Oct. 11:59 PM
RA draft*	25	22 Oct. 11:59 PM
Synthesis worksheet	25	12 Nov. 11:59 PM
Argument w Sources draft*	25	21 Nov. 11: 59 PM
094 Final Reflection		5 Dec. 11:59 PM
094 Discussions (Week 2, 3, 5, 6, 7, 8)	100	
No late assignments after...		3 Dec. 11:59 PM
<b>Grading Distribution</b>	<b>400</b>	

\*Course schedule subject to change based on the needs of the class/instructor

\* Rough drafts are due by the deadline and cannot be late assignments

Let's have a great semester! ☺